



Go to: <https://apps.its.fsu.edu/FSUIDRegistration/FSUIDRegistration.html?sponsor=CIES>. Enter your information.



# FSUID REGISTRATION

Name\*

Home Address\*

Country:

Address1:

Address2:

City Postal:

County:

Enter your personal email address 2 times. You must be able to read email at this account.

Email Address\* ⓘ

Re-Enter Email Address\*

Date of Birth\*

Re-Enter Date of Birth\*

Gender\*

Male
  Female

U.S. Social Security Number (SSN)\* ⓘ

-  -

Re-Enter U.S. Social Security Number (SSN)\*

-  -



I am an international student and do not have a Social Security Number or an FSU-assigned temporary student ID number.

- OR -

I am a resident of one of the United States Territories and do not have a Social Security Number.

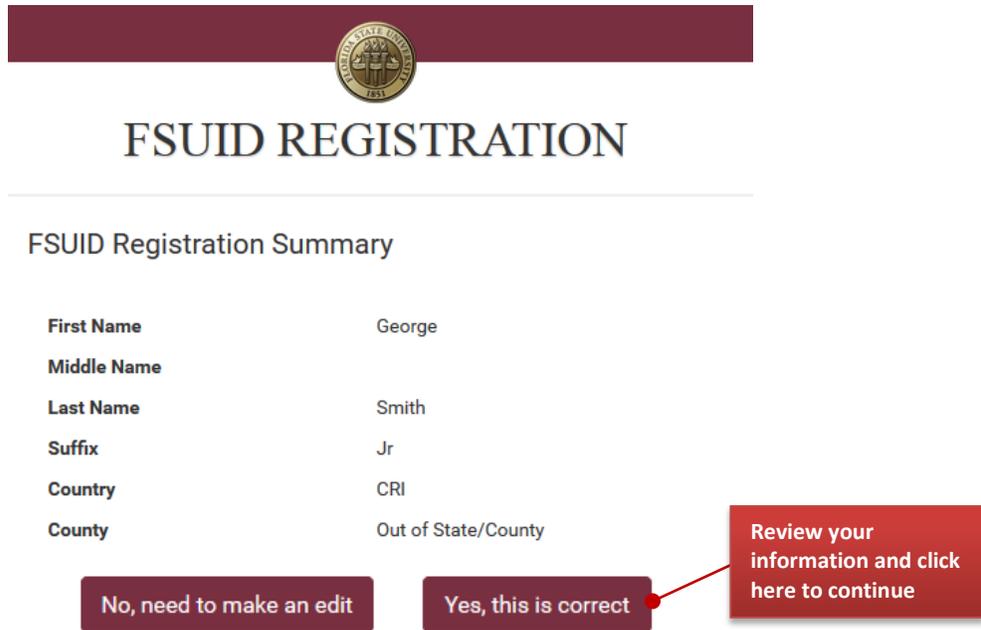
Check here if you do not have a U.S. Social Security Number

Country of Citizenship\*

Click Continue when complete

2

Review your information and click "Yes, this is correct."



  
**FSUID REGISTRATION**

---

**FSUID Registration Summary**

<b>First Name</b>	George
<b>Middle Name</b>	
<b>Last Name</b>	Smith
<b>Suffix</b>	Jr
<b>Country</b>	CRI
<b>County</b>	Out of State/County

Review your information and click here to continue

3

The confirmation message will appear. Write down your EMPLID number. You will need it later.



FLORIDA STATE UNIVERSITY ✉ 🔍 ☰

  
**FSUID REGISTRATION**

---

**FSUID Registration Complete**

Congratulations! You have completed the first step and created your account.

Your EMPLID is: **700001295**

You will receive an email to continue the activation of your FSUID which will become the login for your account. Please be sure to check your junk mail if you do not receive your email in a few minutes.

If you have questions or need assistance, please contact the ITS Service Desk at 850-644-HELP.

4

Go to <https://oim.fsu.edu/OIMSelfService/activation?execution=e1s1> and click Proceed.



FLORIDA STATE UNIVERSITY ✉ 🔍 ☰

  
**ACCOUNT ACTIVATION**

---

The following process will guide you through the steps to activate your account. Once you proceed, you will be asked for personal information to verify your identity. You must complete the activation process in order to access your Florida State University account.

5

Fill out the required information to activate your FSUID. Click Continue.



## FSUID ACTIVATION

Your EMPLID. It is important that you record this number in a safe place.

Please enter your EMPLID, name and date of birth to activate your FSUID.

*All fields are required.*

**EMPLID** What is my EMPLID?

700001295

**First Name**

George

**Last Name**

Smith

**Date of Birth**

JUL ▼

19

1990

Continue

6

Enter your email address and click Continue.

7

The confirmation message will appear. Write down your FSUID. This is your username to log in. Click Continue.



## ACCOUNT ACTIVATION

The following FSUID has been assigned to you. This will be your permanent FSUID.

Please make a note of this. You will need it to sign in to any FSU system, and it will be part of your FSU email address (i.e., FSUID@fsu.edu or FSUID@my.fsu.edu).

FSUID: **GS18BU**

Continue

8

Select 3 security questions and type in your answers. Make sure to pick questions and answers that you can remember and spell correctly in the future.

FLORIDA STATE UNIVERSITY    

## SECURITY QUESTIONS

FSU uses security questions to provide an extra layer of protection for your account. These questions will be used to verify your identity and reset your password if you ever forget it.

Select three security questions and enter your answers below. It is very important to remember your answers exactly as you type them (i.e., including punctuation, case sensitive).

What was the first movie you saw in theaters? 

Shrek

Who was your childhood hero? 

Abuela

What was your favorite childhood beverage? 

Malta

[Continue](#)

9

Create a password. The password must meet all of the listed requirements. **Write down your password!**

FLORIDA STATE UNIVERSITY    

## ENTER NEW PASSWORD

Enter and confirm your new password. You will need to remember this password to sign in to any FSU system. Follow the requirements listed below when creating your new password.

**Password Requirements**

- At least eight characters
- One or more alpha characters (a-z, A-Z)
- One or more numeric characters (0-9)
- One or more non-alphanumeric characters (#~!@\$%^&\*+\_?<>)
- No spaces
- Not your name
- Not easy to guess dictionary words
- Not any of your last ten passwords

**New Password**

.....

**Confirm Password**

.....|

[Continue](#)

10

The confirmation message will appear. You have successfully activated your FSUID.



## ACCOUNT ACTIVATION

Success! Your account activation is complete.

**Remember your FSUID  
and password!**

Your FSUID: **GS18BU**

[myFSU Portal](#)

### Helpful Links

[Apply for Admission](#)

[Apply for CIES](#)

[Apply for TEFL](#)