



Center for INTENSIVE ENGLISH STUDIES
TRANSFER FORM

TO BE COMPLETED BY STUDENT

Student's Name: _____

SEVIS ID No.: N_____

U.S. Address: _____

City/Town_____ State_____ Zip Code_____

E-Mail: _____ Telephone Number:_____

I intend to transfer to the Center for Intensive English Studies for the _____ session/20____.
I hereby grant permission for the information requested to be made available to CIES.

Student's Signature _____ Date: _____

TO BE COMPLETED BY SEVIS DESIGNATED SCHOOL OFFICIAL (Please circle all that apply)

Yes No The student is in good status and is/has been pursuing a full course of study.

Yes No The student's overall attendance is at an acceptable level.

Yes No The student is in good academic standing

Yes No The student is out of status and requires reinstatement of his/her SEVIS record.

Yes No The students is being released and must transfer due to low attendance and/or low academic progress

Additional information: _____

Date Student is to be released in SEVIS: _____

Name and title of Designated School Official

Signature

Name of Institution

Date

Address

City, State, Zip code / Telephone Number

Note: When transferring a student in SEVIS, you will find CIES by typing in "The Florida State University". Two lists will appear; choose the CIES. (MIA214F00074001)

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